



MRBNC COVID-19 SAFETY PLAN

Plan Prepared: 27 June 2020

Plan Approved: 29 June 2020

Date of Effect: 1 July 2020

Objective

It is the intention of this COVID-19 plan to work in conjunction with and adhere to all of the requirements of the Maitland District Netball Association (MDNA) COVID-19 Safe Policy and Procedures. It is the responsibility of all club members and associated non-members to be aware of and comply with this document. Non-compliance with this document or the MDNA Covid-19 Safe Policy will result in an individual or individuals being unable to attend Maitland Park or other venues for the purposes of netball training or matches.

Scope

This Plan extends to all MRBNC members and those non-members, visitors and spectators who attend the MDNA facilities in association with MRBNC.

Aims

This Plan aims to:

- Assist in keeping our members and their families and associates safe and reduce the risk for community transmission of COVID-19
- Provide clear guidance for the Club in order to comply with all current legislation and guidelines
- Assess the risks for MRBNC and implement appropriate controls
- Provide a set of procedures to minimize the risk for community transmission of COVID-19
- Provide MRBNC members with a safe environment for participation in MDNA competition and training activities.

Risk Statement

This COVID-19 Plan has been developed to provide guidance to all MRBNC members and associated non-members and to ensure that the risks of COVID-19 community transmission are identified and managed appropriately. Any unplanned event resulting in, or having the potential for COVID-19 transmission as a result of this document must be reported to the MRBNC Executive Committee immediately. The MRBNC Executive will in turn inform the MDNA Executive Committee as required by the MDNA Covid-19 Safety Policy.

This document covers the following areas:

Responsibilities of MRBNC as a Club within the Maitland District Netball Association under COVID

Responsibilities of MRBNC Members

Responsibilities of COVID-19 Safety Coordinators

Breach of Policy

Appointment of COVID-19 Safety Coordinators

Training Procedures

Match Day Procedures

Procedures Associated with MDNA Facilities

Responsibilities of MRBNC

It is the responsibility of the club to ensure that all members are aware of and in compliance with both the MDNA COVID-19 Safe Policy and Procedures and the MRBNC COVID-19 Safety Plan.

To this end MRBNC will ensure the following occurs:

- The MDNA COVID-19 Safe Policy is communicated to all teams and their associates by way of public platforms and team reminders;
- The MDNA COVID-19 Safe Policy will be monitored by the Club Executive Committee for both changes and to ensure that all members and associated non-members comply with the document;
- Inform the MDNA Executive Committee where a risk becomes known or the MDNA policy/procedures requires it to be reviewed;
- Ensure that a suitably appointed COVID-19 Safety Coordinator is present at all times for all team training activities and during MDNA competition matches.

Responsibilities of MRBNC Members

It is the responsibility of all MRBNC members to read, understand and comply with the requirements of both the MDNA COVID-19 Safe Policy and Procedures and the MRBNC COVID-19 Safety Plan.

MRBNC expects that any member that becomes aware of an event that poses a risk of community transmission to any MRBNC member or associate, as indicated in the MDNA COVID-19 Safety Policy is required to report it to the Club Executive Committee immediately.

Responsibilities of COVID-19 Safety Coordinators

The responsibilities of the Club COVID-19 Safety Coordinator will be shared across all teams within MRBNC. MRBNC will install a two tier model whereby there will be a COVID-19 Safety Officer associated with each team and an overarching MRBNC Committee Member who can be referred to at all times to assist. It will be their shared responsibility to ensure that the MDNA COVID-19 Safety Policy and Procedures together with the MRBNC COVID-19 Safe Plan are understood and followed by all members and associated non-members.

It will be responsibility of the COVID-19 Safety Coordinator and all COVID-19 Safety Officers to undertake any training as required by Government legislation or regulations.

Specific Responsibilities of the MRBNC COVID-19 Safety Coordinators and Officers as required by MDNA for competition days are as specified in the MDNA COVID-19 Safety Policy (refer pg8). Responsibilities of these officers for training days is as specified in the Training Procedures

Breach of Policy

Any person that is found to be in breach of this COVID-19 Safe Plan, which additionally adopts all of the requirements of the MDNA COVID-19 Safety Policy and Procedures will be asked to vacate the MDNA grounds and premises. In addition to this teams breaching policy will be subject to competition penalty as any breach of the Club COVID-19 Plan is by default a breach of the MDNA COVID-19 Safety Policy and Procedures. Application of any penalties will be determined by the MDNA Executive Committee.

Breach Management

Reported breaches of the COVID-19 Safe Plan will be managed in accordance with the MDNA COVID-19 Safety Policy and Procedures.

Appointment of COVID-19 Safety Coordinators

All members of the current MRBNC Committee will be designated as COVID Safety Coordinators, as a collective group the Committee will be responsible for the development, review, implementation, adherence to and monitoring of both the MRBNC COVID-19 Safe Plan and any changes made to the MDNA COVID-19 Safety Policy and Procedures that require Club actions.

In addition to this, the Club will appoint by mutual agreement a COVID Safety Officer for each MRBNC team. This COVID Safety Officer will be expected to be in attendance at all training sessions and match days for their team. If they for any reason are unable to attend they must notify the Club Committee immediately to ensure that an alternate officer can attend. If no-one is able to attend then that team will be unable to train/ play at the appointed time.

Training Procedures

This procedure requires strict compliance at all times:

Principles:

- The concept of “arrive, train, leave” will be our philosophy, this concept is to be strictly adhered to;
- Players are not to attend training if they feel unwell;
- Team Coach/ or Manager will conduct a brief check to ensure all players are in good health prior to training commencing;
- Players will arrive no more than 5 minutes prior to the commencement of training and will depart within 5 minutes of the conclusion of training
- The Team COVID-19 Safety Officer will take attendance details for training (this may be done via the team app supplied by the club or manually)
- No Parents/ Carers, or Spectators are to attend training (please drop and collect only)
- Physical contact between players prior to, and at the conclusion of training is not permitted, (E.g. hugging)
- Personal belongings are not to be shared, all players are to provide their own water bottle, towel, etc.

Procedure:

- Parent/ Carer drops player off near assigned MDNA training court
- All players and team personnel (Coaches/ Managers) are to perform hand hygiene prior to the commencement of training
- Players attendance will be taken by the Team COVID-19 Safety Officer
- Brief health check will be taken by COVID-19 Safety Officer prior to training commencing
- Training Session of no more than the allocated 45 minute session occurs
- Hand hygiene is to be performed again at the conclusion of training
- Players are to leave the courts immediately with their Parent/ Carer
- Coaches/ Managers are to clean all training equipment used by team ahead of next session. (This may include washing of training patches)
- The attendance log is to be submitted electronically to the Club at the conclusion of the training day to the email rugbyblacksnetball@gmail.com – ***if the Club do not receive the training attendance prior to the following week’s training session the subsequent training session will not be allowed to proceed.***

Match Day Procedures

Principles:

- The concept of “arrive, play, leave” will be our philosophy, this concept will be strictly adhered to as it mirrors that of MDNA;
- Team Coach/ or Manager will conduct a brief check to ensure all players are in good health prior to pre match warm up commencing;
- Players will arrive no more than 15 minutes prior to the commencement of their match and will depart within 10 minutes of the conclusion of the match;
- The Team COVID-19 Safety Officer will register attendance for matches (this may be done via the team app supplied by the club or manually) for MRBNC players as well as their associated Parent/ Carer/ Spectator.
- MDNA require the attendance details to be registered on the reverse side of the official scoresheet for all non-playing attendees. Privacy of all attendees will be protected and not released to anyone other than designated Netball Association members for recording for Safety COVID 19 Safe Plan.
- Parents/ Carers/ Spectators are to maintain effective Social Distancing at all times;
- Physical contact between players prior to, or at the conclusion of their match is not permitted (e.g. no hugging);
- Personal belongings are not to be shared. Ensure that all participants have their own water, towels, etc.

Procedure

- Player presents or Parent/ Carer brings player to assigned MDNA match court
- The Team COVID Safety Officer is to sign in at the MDNA Office that they have arrived and are on duty (ideally if this is the Coach or Manager and MRBNC are official scorers for the match the scoresheet should be collected at the same time)
- All players and team personnel (Coaches/ Managers) are to perform hand hygiene prior to the commencement of warm up
- Players attendance will be taken by the Team COVID-19 Safety Officer, on the official MDNA score sheet
- All spectators are to record their attendance and contact details on the reverse side of the official score sheet. Privacy of all attendees will be protected and not released to anyone other than designated Netball Association members for recording for Safety COVID 19 Safe Plan.
- Brief health check will be taken by COVID-19 Safety Officer prior to match commencing of all MRBNC members and associated spectators
- During the match all non-playing spectators courtside are to maintain Social Distancing of 1.5 metres apart
- Hand hygiene is to be performed again at the conclusion of the match

- Players are to leave the courts immediately with their Parent/ Carer
- Coaches/ Managers are to clean all match day equipment used by team ahead of next round.
(This may include washing of training patches)

MDNA Facilities Procedure

The use of MDNA facilities is to be conducted in strict accordance with the MDNA COVID-19 Safety Policy and Procedures. This includes the procedures for the collection and drop off of official scoresheets, Reserve Umpiring Duties and Canteen Duties.

Strict adherence with the MDNA Safety Policy in relation to Spectator and Team Personnel Registration at all matches is not negotiable and is to be the responsibility of the Team COVID Safety Officer to monitor.

In addition to this the MDNA COVID Safety Policy outlines strict attendance numbers allowed at all matches. These numbers are to be strictly adhered to or matches will be unable to commence and competition penalties may be imposed. If you are found to be in attendance and are asked to move on due to number requirements please do so for the sake of your team.